

# LMS Integrations

TurningPoint AnyWhere integrates with the WebCT6/Vista and BlackBoard Learning Management Systems allowing you to:

- Import Participant Lists
- Export Grades/E-mail Student Grades

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## How to Login to a LMS

### Step by Step Instructions

- 1 Click the **Main Menu** button (white down arrow) on the showbar.
- 2 Mouse over **Tools** and select **Integrations**.
- 3 From the Management System drop-down menu select **BlackBoard** or **WebCT 6/Vista**.
- 4 Enter the **Server Address** of the LMS and click Connect.
- 5 Select the **Institution** from the drop-down menu.
- 6 Enter the **Username** and **Password** and click **Next**.

**Tip** Check the box next to *Save this information for future use* to avoid entering the information each time you open the Integrations window.

## How to Import a Participant List

### Before You Begin

You must complete the steps in *How to Login to a LMS* on page 35.

### Step by Step Instructions

- 1 Select **Import Participant List** and click **Next**.
- 2 Select the **course** you wish to import a participant list from and click **Finish**.
- 3 **Save** the participant list.
- 4 You will receive confirmation that the list was successfully imported. Click **OK**.

### Next Steps

For more information on participant lists see *Participants* on page 10.

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## How to Export Grades/E-mail Student Grades

### Before You Begin

You must complete the steps in *How to Login to a LMS* on page 35.

### Step by Step Instructions

- 1 Select **Export Grades/E-mail Student Grades** and click **Next**.
- 2 Select the **course** you wish to export to and click **Next**.
- 3 Choose the **session file** you want to upload grades from.
- 4 Check the box next to Add grades shown above to WebCT/BlackBoard gradebook and assign a column header and maximum value.
  - You may also check the box to e-mail individual results to students through WebCT/BlackBoard and enter your e-mail address. You also have the option to Include Common Message.
- 5 Click **Finish**.