



Web Registration **Utility**
Student

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Registering for Classes

Registering for class

This section covers the steps for creating a new student account. A teacher account must be created before classes are setup.

Step by Step Instructions

- 1 Go to the Web Registration Utility registration page. <http://student.turningtechnologies.com/>

- 2 Complete step 1 of the form by filling in **your Device ID, First Name, Last Name, and other info (if required) and the security text from the image provided.**

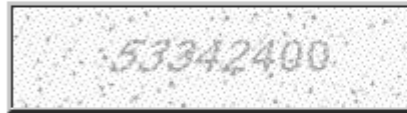
Registration Form - Step 1

Device ID :* * This field is required

First Name : * This field is required

Last Name : * This field is required

Other Info :



Get New Image

Enter Text in Image above :

Reset

Next

Tip The Device ID is located on back side of your ResponseCard. Device IDs use letters A-F and numbers 0-9 only.



- 3 Click **Next**.
- 4 Enter the **class Instructor's email address**. Click **Display Classes**.

Instructor EMail :

Display Classes

5 The instructor's classes are displayed in the left column.

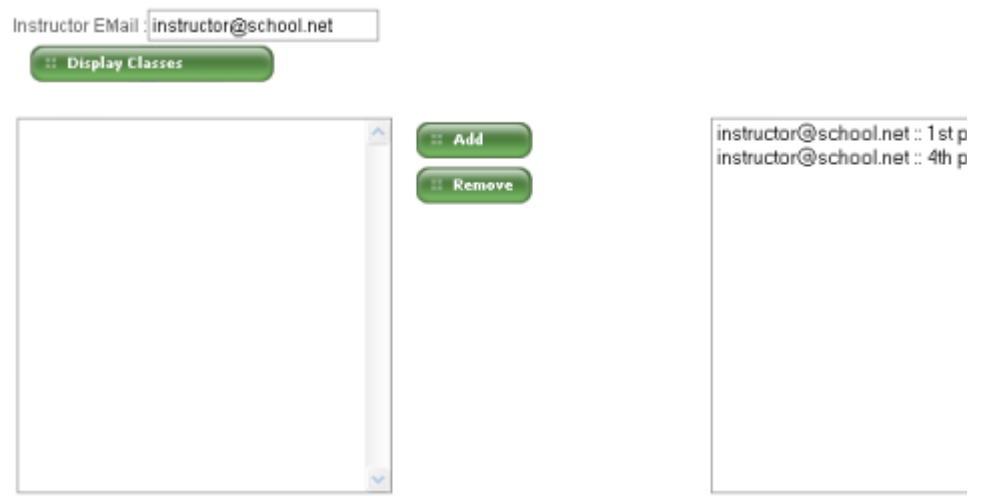
To be added to their class roster(s), select the class(es) from the list in the left column.

Instructor EMail :

	<input type="button" value="Add"/> <input type="button" value="Remove"/>	
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6 Click **Add**.

The classes' rosters that you will be added to will now appear in the Right Column.



Tip If you accidentally add a class that you are not part of, select it from the right column and the click < Remove.

7 Click **Complete Registration**.

Registration is now complete for the selected instructor. Repeat steps 4-6 for other instructor's classes.