Priority Ranking

The priority ranking question weighs participants’ choices and then ranks them accordingly. By default, the first answer choice is weighted with 10 points, the second with 9, the third with 8 and so on.

Inserting a Priority Ranking Slide

1. From the TurningPoint Cloud toolbar, click the New icon and select **Priority Ranking**.

2. Type the **question** and up to **10 possible answer choices**.
3 Select the **response weights** from the *Slide Preferences Pane*. Use the *Slide Preferences Pane* to change the weighted value and/or number of responses.

**Convert to Picture**

Text-based answer options can be converted to pictures when visual aids would be beneficial to the audience.

**Converting a Text-based Slide to a Picture Slide**

Since pictures are being used as answers, the horizontal and offset charts will not align correctly with the answers. It is recommended that a vertical, 3D pie, distributed pie or doughnut chart be used.

1 Create a multiple choice polling slide. The text in the answer region will be replaced by pictures. Therefore, it is recommended to use descriptive words or phrases in the answer region because this text will be used for the chart labels, reports, extracted question lists and in the session editor. Correct answer indicators need to be inserted on the slide BEFORE converting it to a picture slide.

2 Type the **question** and up to **10 answer choices**.
3 **Insert pictures** through the PowerPoint toolbar or copy and paste.

4 **Resize and arrange** the pictures so that they are properly displayed on the slide.

5 To assign the pictures to proper answer choice follow these steps:
   a. Ensure that no objects on the slide are selected by clicking outside the slide.
   b. Click the **picture** that corresponds to the first answer choice.
   c. Hold down the **Shift** or **Command** key on the keyboard and click the **second picture**. Now both the first and second pictures are selected.
   d. Repeat step c for each additional picture until all of the pictures have been selected.

6 Click the **Tools** icon and select **Convert to Picture**.
The pictures are given a label and the text-based answer options are now hidden. The pictures can be resized and arranged as necessary.